## <u>Flipbook Tips</u>

As you are reading these notes, it would be best to have the flipbook open so you can follow along. Flipbooks are only accessible from the website. Except for the Sample NMI, you will need to be logged in to www.nickmurraynewsletters.com to view the flipbooks.

I. When you click on the link to access the flipbook:

- a. The flipbook appears in the center. You can click on the text of the NMI to zoom in. Click again and it will zoom out.
- b. Options are shown on the top or left.
- c. The arrow next to the text lets you scroll back and forth (see the second image below for the left and right arrows that are highlighted.)
- d. The bottom of the screen shows a portion of the thumbnails of separate pages:

II. You can move your mouse to the thumbnail area to see the full thumbnails. You can click on those thumbnails to bring you directly to each page. For example, if you want to read the last page, click on the last thumbnail:



III. The following are the options symbols, which appear on the left of the screen:



A. For flipbooks that are permissible to be **printed**, click on the print icon, select the desired pages, then click 'print'.

B. To **download**, click on the download icon, then select PC or MAC, then save the file.

## Note that the Nick Murray e-books are not printable or downloadable.

C. The **Search** option lets you search the document for a particular word(s) and take you to the page it's located on. If there are multiple instances of that word(s), it will list all the pages it found the word(s). Select the page you are interested in.

D. The **Settings** option lets you control the amount of zoom; click on the button you prefer. For example, if you want to see both the left and right pages at the same time (as in a book), click on 'Zoom to Double page.'

- To zoom in, click on the text. To zoom out, click again on the text.

- If you zoom in, you will see a black bar on the top of page, with a little button in the middle of the line. Slide that button back and forth with your mouse to adjust the size of the view.

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FROM 11/14 ISSUE I have recently been struck, as by the veritable tsunami of "wh sor community, purporting to in business of the millennials, the v other substrata of the population The unifying theme of these c need to adapt (if not radically a E. The **Fullscreen** option expands the content to the full screen of your computer. Click on the text itself to increase the size of the text; click on text again to reduce size.

F. Hover over the three dots to see the **Thumbnails** option, which displays each page in thumbnail view. You can click on any of the pages to go directly to that page.

G. Hover over the three dots to see the **Exit** option, which brings you back to the nickmurraynewsletters.com website. It takes a few seconds. Alternatively, you can exit your browser tab by clicking on the x in the browser tab area. See the highlighted circle below:

